Policy Committee Minutes

Coatesville Area Senior High School Auditorium July 11, 2017 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON:	Ann Wuertz
BOARD MEMBERS:	Bashera Grove and Tom Siedenbuehl
ADMINISTRATION: CALL TO ORDER:	Dr. Cathy Taschner and Ronald Kabonick 6:01 p.m.

APPROVAL of MINUTES

Approval of the June 13, 2017 Polic	y Committee meeting minutes.	(Enclosure)
Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0

AGENDA ITEMS

Consent Agenda

RECOMMENDED MOTION: That the Board of School Directors approve the Consent Agenda items as outlined below:

Items to be removed from Consent Agenda:

Β.	Policy	902 -	Publications	Program –	1 st Reading
		/			

- C. Policy 903 Public Participation in Board Meetings 1st Reading
- D. Policy 903.1 Circulation of Material at Board Meetings 1st Reading
- E. Policy 904 Public Attendance at School Events 1st Reading
- F. Policy 905 Citizen Advisory Committees 1st Reading
- G. Policy 906 Public Complaints 1st Reading
- H. Policy 907 School Visitors 1st Reading
- J. Policy 909 Municipal Government Relations 1st Reading
- K. Policy 910 Community Engagement 1st Reading
- N. Policy 913 Non-School Organizations/Groups/Individuals 1st Reading
- P. Policy 915 Booster Clubs 1st Reading
- Q. Policy 916 Volunteers 1st Reading
- R. Policy 917 Parental/Family Involvement 1st Reading

Motion: Tom Siedenbuehl

Second: Bashera Grove

Vote: 3-0

A. <u>Deletion of Policies</u>

RECOMMENDED MOTION: That the Board of School Directors approve the deletion of the following policies:

203.2	216.1	303	314.2	314.3
315	316	327	329	346

Policy Committee Minutes July 11, 2017 Page #2

- A. <u>Policy 247 Hazing Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 247.
- B. <u>Policy 340 Responsibility for Student Welfare Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 340.
- C. <u>Policy 626.1 Travel Reimbursement, Federal Programs Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 626.1.
- **Policy 827 Conflict of Interest Adoption RECOMMENDED MOTION:** That the Board of School Directors approve the adoption of Policy 827.

Motion: Tom Siedenbuehl Second: Bashera Grove Vote: 3-0

700 SERIES

- A. <u>Policy 701 Facilities Planning Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 701.
- B. <u>Policy 702 Gifts, Grants, Donations Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 702.
- C. <u>Policy 703 Sanitary Management Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 703.
- D. <u>Policy 704 Maintenance Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 704.
- E. <u>Policy 705 Safety Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 705.
- F. <u>Policy 706 Property Records Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 706.
- G. <u>Policy 707 Use of School Facilities Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 707.

- H. <u>Policy 708 Lending of Equipment and Books Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 708.
- I. <u>Policy 709 Building Security Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 709.
- J. <u>Policy 710 Use of Facilities by Staff Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 710.
- K. <u>Policy 713 Buildings and Grounds Management Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 713.
- L. <u>Policy 716 Integrated Pest Management Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 716, with revisions.
- M. <u>Policy 717 Cellular Phones Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 717.
- N. <u>Policy 718 Service Animals in Schools Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 718.

800 SERIES

- A. <u>Policy 800 Records Management Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 800.
- B. <u>Policy 801 Public Records Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 801.
- C. <u>Policy 802 School Organization Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 802.
- D. <u>Policy 803 School Calendar Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 803.

- E. <u>Policy 804 School Day Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 804.
- F. <u>Policy 805 Emergency Preparedness Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 805.
- G. <u>Policy 805.1 Relations with Law Enforcement Agencies Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 805.1.
- H. <u>Policy 806 Child Abuse Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 806.
- I. <u>Policy 807 Opening Exercises/Flag Displays Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 807.
- J. <u>Policy 808 Food Services Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 808.
- K. <u>Policy 810.1 Drug/Alcohol Testing Covered Drivers Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 810.1.
- L. <u>Policy 810.2 Transportation Video/Audio Recording Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 810.2.
- M. <u>Policy 811 Bonding Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 811.
- N. <u>Policy 812 Property Insurance Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 812.
- O. <u>Policy 813 Other Insurance Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 813.

P. <u>Policy 814 – Copyright Material – Adoption</u> RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 814.

- Q. <u>Policy 815–Acceptable Use of Internet, Computers & Network Resources Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 815.
- R. <u>Policy 818 Contracted Services Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 818.
- S. <u>Policy 819 Suicide Awareness, Prevention and Response Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 819.
- T.
 Policy 822 Automated External Defibrillator (AED) / Cardiopulmonary Resuscitation (CPR) – Adoption RECOMMENDED MOTION: That the Board of School Directors approve the adoption reading of Policy 822.
- U. <u>Policy 823 Naloxone Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 823.
- V. <u>Policy 824 Maintaining Professional Adult/Student Boundaries Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 824.
- W. <u>Policy 828 Fraud Adoption</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the adoption reading of Policy 828.
- X. <u>Policy 830 Breach of Computerized Personal Information Adoption</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the adoption reading of Policy 830.

900 SERIES

- A. <u>Policy 901 Public Relations Objectives 1st Reading</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 901, as presented. *(Enclosure)*
- B. <u>Policy 902 Publications Program 1st Reading</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the first reading of Policy 902, as presented. *(Enclosure)*

Motion: Tom Siedenbuehl

Second: Bashera Grove V

Vote: 3-0

C.	C. <u>Policy 903 – Public Participation in Board Meetings – 1st Reading</u> RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 903, as presented. <i>(Enclosure)</i>			
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
D.	Policy 903.1 – Circulation of Mater RECOMMENDED MOTION: Th reading of Policy 903.1, as presented.	at the Board of School Directors ap	prove the first	
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
Е.	Policy 904 – Public Attendance at S RECOMMENDED MOTION: Th reading of Policy 904, as presented. (at the Board of School Directors ap	prove the first	
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
F.	Policy 905 – Citizen Advisory Com RECOMMENDED MOTION: Th reading of Policy 905, as presented. (at the Board of School Directors ap	prove the first	
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
G.	Policy 906 – Public Complaints – 1 ^s RECOMMENDED MOTION: Th reading of Policy 906, as presented. (at the Board of School Directors ap	prove the first	
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
Н.	Policy 907 – School Visitors – 1 st Re RECOMMENDED MOTION: Th reading of Policy 907, as presented. (at the Board of School Directors ap	prove the first	
	Motion: Tom Siedenbuehl	Second: Bashera Grove	Vote: 3-0	
I.	Policy 908 – Relations with Parents RECOMMENDED MOTION: Th reading of Policy 908, as presented.	at the Board of School Directors ap	prove the first	
J.	Policy 909 – Municipal Governmen RECOMMENDED MOTION: The reading of Policy 909, as presented.	at the Board of School Directors ap	prove the first	

Motion: Tom Siedenbuehl

Second: Bashera Grove Vote: 3-0

Policy Committee Minutes July 11, 2017 Page #7

- Policy 910 Community Engagement 1st Reading К. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 910, as presented. (Enclosure) Vote: 3-0 Motion: Tom Siedenbuehl Second: Bashera Grove Policy 911 - News Media Relations - 1st Reading L. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 911, as presented. (Enclosure) Policy 912 - Relations with Educational Institutions - 1st Reading M. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 912, as presented. (Enclosure) Policy 913 - Non-School Organizations/Groups/Individuals - 1st Reading N. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 913, as presented. (Enclosure) Vote: 3-0 Second: Bashera Grove Motion: Tom Siedenbuehl Policy 914 – Relations with Intermediate Unit – 1st Reading 0. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 914, as presented. (Enclosure) Policy 915 – Booster Clubs – 1st Reading Р. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 915, as presented. (Enclosure) Vote: 3-0 Second: Bashera Grove
 - Policy 916 Volunteers 1st Reading **Q**. **RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 916, as presented. (Enclosure)

Policy 920 - Parental/Family Involvement - 1st Reading R. RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 920, as presented. (Enclosure)

Second: Bashera Grove Vote: 3-0 Motion: Tom Siedenbuehl

INFORMATIONAL ITEM(S)

Motion: Tom Siedenbuehl

Motion: Tom Siedenbuehl

Second: Bashera Grove

Vote: 3-0

Policy Committee Minutes July 11, 2017 Page #8

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 6:42 p.m.

Respectfully submitted, Karen Jackson

Operations Committee Minutes

Coatesville Area Senior High School Auditorium July 11, 2017 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON:	Brenda Geist
BOARD MEMBERS:	Laurie Knecht and Dean Snyder
ADMINISTRATION:	Dr. Cathy Taschner and Ronald Kabonick
CALL TO ORDER:	6:45 p.m.

APPROVAL of MINUTES

Approval of the June 13, 2017 Oper	ations Committee meeting minutes.	(Enclosure)
Motion: Laurie Knecht	Second: Dean Snyder	Vote: 3-0

AGENDA ITEMS

A. <u>Request to Waive Fees - Coatesville Police Department Fundraiser - 9/10 Center</u> <u>RECOMMENDED MOTION:</u> That the Board of School Directors approve the request to waive fees for use of the 9/10 Center Auditorium, in the amount of \$468, for a Music Festival fundraiser to support , and the Coatesville Police Department's Gun Buy Back Program on either Saturday, August 26, 2017 or Saturday, September 2, 2017 from 1:00 - 4:00 p.m. (Confidential Enclosure)

Motion: Laurie Knecht Second: Dean Snyder Vote:	3-0
---	-----

INFORMATIONAL ITEM(S)

• Food Service Reimbursement/Participation Report for the month ending June 30, 2017 (Enclosure)

OLD BUSINESS

Ongoing review of the Master Facilities Plan

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:19 p.m.

Respectfully submitted, Karen Jackson

Education Committee Minutes

Coatesville Area Senior High School Auditorium

July 11, 2017 - 6:00 PM

(3rd Committee Meeting of the Evening)

CHAIRPERSON: BOARD MEMBERS: ADMINISTRATION: CALL TO ORDER:

Deborah Thompson James Hills and Ann Wuertz Dr. Cathy Taschner and Ronald Kabonick 7:20 p.m.

APPROVAL of MINUTES

Approval of the June 13, 2017 Edu	acation Committee meeting minu	ites. (Enclosure)
Motion: Ann Wuertz	Second: James Hills	Vote: 3-0

AGENDA ITEMS

Spanish Club Field Trip to Puerto Rico Α. **RECOMMENDED MOTION:** That the Board of School Directors approve the Spanish Club field trip to Puerto Rico, as presented. (Confidential Enclosure)

Motion: Ann Wuertz	Second: James Hills	Vote: 3-0
CASD Cyher Academy Fiel	d Trip to the National Constitution Center	

В. **RECOMMENDED MOTION:** That the Board of School Directors approve the Cyber Academy field trip to the National Constitution Center, at no cost to the District, as presented. (Confidential Enclosure)

	Motion: Ann Wuertz	Second: James Hills	Vote: 3-0
C.	Walnut Street Thea	tre Performance – Bully Buster Rides Again – East Fallowfield	<u>I E. S.</u>
	RECOMMENDED	MOTION: That the Board of School Directors approve t	the Performance
	Agreement between (<i>Enclosure</i>)	CASD and the Walnut Street Theatre, in the amount of \$43	5, as presented.

Vote: 3-0 Second: James Hills Motion: Ann Wuertz

Confidential Release and Settlement Agreement -- Student 10007370 D. **RECOMMENDED MOTION:** That the Board of School Directors approve the confidential Release and Settlement Agreement for student 10007370, as presented. (Confidential Enclosure)

Motion: Ann Wuertz	Second: James Hills	Vote: 3-0
--------------------	---------------------	-----------

INFORMATIONAL ITEM(S)

- Secondary Administration Presentation on Grade Calculations •
- Secondary Administration Presentation on Weighted Courses in Music and Physical Education •

OLD BUSINESS

Education Committee Minutes July 11, 2017 Page #2

NEW BUSINESS

Ms. Thompson requested a monthly chart that reflects special education student enrollment totals.

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 7:58 p.m.

Respectfully submitted, Karen Jackson

...

Finance Committee Minutes

Coatesville Area Senior High School Auditorium July 11, 2017 - 6:00 PM

(4th Committee Meeting of the Evening)

eets (ills and Tom Siedenbuehl ay Taschner and Ronald Kabonick
1.

APPROVAL of MINUTES

Approval of the June 12	3, 2017 Finance Committee meeting minutes.	(Enclosure)
Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0

ADDITION to the AGENDA

Passenger Van Purchase

RECOMMENDED MOTION: That the Board of School Directors approve the addition of a passenger van purchase to this agenda.

Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
---------------------	-------------------------	-----------

AGENDA ITEMS

A. <u>Financial Statements</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed Financial Statements and the Bills Payable list, as presented. (*Enclosures*)

Motion: James Hills Second: Tom Siedenbuehl Vote: 3-0

B. Kennett Square Revitalization Task Force Donation – AFJROTC

RECOMMENDED MOTION: That the Board of School Directors accept the \$300 donation, from the Kennett Square Revitalization Task Force for the Unit's Kennett Square Memorial Parade Participation, for the AFJROTC Program. (*Confidential Enclosure*)

Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0

C. <u>Chem-Aqua Water Treatment Program Agreement</u> **RECOMMENDED MOTION:** That the Board of School Directors approve the Water Treatment Program Agreement between CASD and Chem-Aqua, in the amount of \$7,200.00, as presented. (*Confidential Enclosure*)

Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
---------------------	-------------------------	-----------

Finance Committee Minutes July 11, 2017 Page #2

D.	Western Pest Service – Caln Elementary School RECOMMENDED MOTION: That the Board of School Directors approve the Agreement between CASD and Western Pest Services, in the amount of \$333 per month, as presented. (Confidential Enclosure)		
	Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
E.	<u>Lifetouch Studios Commission Check – Reeceville Elementary School</u> RECOMMENDED MOTION: That the Board of School Directors accept the commission check of \$803 for the 2016-2017 Spring Individuals Program, as presented. (<i>Enclosure</i>)		
	Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
F.	BerkOne Service Agreement – Transportation Notification Services RECOMMENDED MOTION: That the Board of School Directors approve the BerkOne Service Agreement to print and mail student transportation notifications, as per the attached agreement (<i>Enclosure</i>)		
	Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
G.	Safe Schools Training Annual Subscription RECOMMENDED MOTION: That the Board of School Directors approve the Safe Schools Training Annual Subscription, as presented. (Enclosure)		
	Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
Н.	Director of Athletics, Activiti	es and Compliance – Matthew McCain	

H. Director of Athletics, Activities and Compliance – Matthew McCain RECOMMENDED MOTION: That The Board of School Directors approve the appointment of Matthew McCain as the Director of Athletics, Activities and Compliance for the Coatesville Area School District at a prorated salary of \$99,000. This position was posted on 4/27/2017. Mr. McCain holds a Bachelor's degree in Psychology from Kutztown University. He also holds an MPA - Public Administration with a Certificate in Sports Management & Athletic Administration from West Chester University. The effective date is to be determined. SP4: Approved. Pending 168 Forms.

Motion: James Hills	Second: Tom Siedenbuehl	Vote: 3-0
---------------------	-------------------------	-----------

I. <u>Human Resources Director – Karen Hall</u> RECOMMENDED MOTION: That the Board of Director

RECOMMENDED MOTION: That the Board of Directors, pursuant to section 508 of the Public School Code of 1949, (a) appoint Karen Hall as Director of Human Resources for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022; and (b) approve the Director of Human Resources contract between Karen Hall and the Coatesville Area School District for a term of five (5) years beginning July 12, 2017 and ending July 11, 2022, at an annual salary of \$142,000.00.

Motion: James Hills

Second: Tom Siedenbuehl

Finance Committee Minutes July 11, 2017 Page #3

J. <u>Human Resources Report and Addendum</u> RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosures*) Motion: James Hills Second: Tom Siedenbuehl Vote: 3-0 K. <u>Passenger Van Purchase</u> RECOMMENDED MOTION: That the Board of School Directors approve the purchase of a passenger van. The total price is not to exceed \$18,500.

Motion: James Hills Second: Tom Siedenbuehl Vote: 3-0

INFORMATIONAL ITEM(S)

• CASD and Charter School Enrollment Reports for the month ending June 30, 2017 (Enclosure)

OLD BUSINESS

Charter School Survey

NEW BUSINESS

Federation Negotiations – No progress with the first attempt.

PUBLIC COMMENT

ADJOURNMENT This meeting adjourned at 8:20 p.m.

Respectfully submitted, Karen Jackson